Robert (Bobby) B. McCallum, Jr. Sheriff of Levy County

PHONE: (352) 486-5111 FAX: (352) 486-5116 JAIL: (352) 486-5121 CIVIL DIV.: (352) 486-5206



MEMBER, FLORIDA SHERIFF'S ASSOCIATION 9150 NE 80th AVENUE P.O. DRAWER 1719 BRONSON, FLORIDA 32621-1719

INMATE MAIL

The LCSO has contracted with Smart communication to provide MailGuard electronic mail services for the Detention Facility. Mail Guard is an efficient way for inmates to receive letters and photos electronically. Effective April 8, 2019 <u>inmate postal mail must be sent to the following address</u>:

LCSO-SCH INMATE NAME – JACKET NUMBER (ID NUMBER) P.O. BOX 1907 PINELLAS PARK, FL 33780

The inmate's name and jacket/id number must be clearly printed on the outside of the envelope or post card to ensure the mail is posted to the correct account.

All regular inmate postal mail (postcards, letters, greeting cards, etc.) will be scanned into the system and available to the inmates to view via the kiosks in the Detention Facility.

Upon release, inmates can login on the public website at <u>https://www.smartjailmail.com</u> and enter their inmate number and password to download their photos, messages and postal mail at no charge. This application will provide you with access to messages, photos and postal mail that was processed through the SmartJailMail system while you were incarcerated at the LCSO Detention Facility. You will not be able to respond to messages or access request forms, grievances or medical forms through this application.

LEGAL MAIL, COURT DOCUMENTS, BANK STATEMENTS, AND PUBLICATION SHALL BE SENT TO LEVY COUNTY DETENTION FACILITY, P.O. BOX 1565, BRONSON, FL 32621.